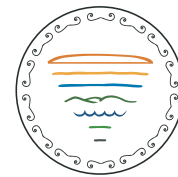




KITCHEN AND CAFETERIA RENTAL AGREEMENT (INTERNAL RENTERS)

22 Caplin Road, Listuguj, Qc G02 2R0 Phone: 418-788-3100 Fax: 418-788-5980



Renter Name: _____

Description of the event:

Booking Information

Please submit your request at least two (2) weeks before your event.

Date: _____ Time: _____

Please select which facilities you are booking: Please select any other items you need for your event.

☐ Kitchen

☐ Tables set up

☐ Cafeteria

____ How many circular tables?

☐ Chairs

Renter Responsibilities:

- Please report any damages to the kitchen or cafeteria.
- Keep the kitchen and cafeteria in a sanitary and orderly state. This includes cleaning the floor.
- Return all kitchen tools, utensils and other items to where you found them.
- Please turn off all equipment (ovens, stovetops, etc.) once you're done with it.
- Please take out all garbage in the kitchen and cafeteria. The dumpsters are located just outside the kitchen loading area.

Our team can give you a tour of the kitchen and where we store the cleaning supplies before your event. Please reach out to us.

Renter Requirements:

- At least one (1) person for every three (3) people in the kitchen must have food safety certification.
- Renters must respect our strict allergy alert list (attached to this agreement and on the walls in and around the kitchen)
- Non-slip shoes are required for every person working in the kitchen.

KB Food Service is not responsible for loss or personal injury to anyone renting the facilities.

Renter Signature

Date

Admin Use Only (to be filled by Manager)

Comments:

☐ Approved

☐ Not Approved

Signature

Date